



**Ensure you have the most relevant ERISA resource available on the market.
Order today!**

To prevent delays in order processing, please follow all five steps below when submitting this order:

- 1 Choose products ➔
 2 Add shipping ➔
 3 Choose payment method ➔
 4 Provide shipping information ➔
 5 Submit Order
 (see page 2 for how to submit your order) **Note: Online Versions are non-refundable after access has been provided.**

1 CHOOSE PRODUCTS *Note: All online subscriptions are for 12 full months of online access. See terms and conditions for more information.*

Format	Item No.	List Price	Member Discount Price	Quantity	Total
2017 Print Edition*	EB-1017	\$	\$		
2017 Print Edition & 12-month online edition subscription package (single user license)	EB-2000	\$	\$		
12-month online edition subscription (single user license)	EB-3000	\$	\$		
12-month online edition subscription (3 concurrent user license)	EB-4000	\$	\$		
12-month online edition subscription (5 concurrent user license)	EB-5000	\$	\$		
12-month online edition subscription (10 concurrent user license)	EB-6000	\$	\$		
12-month online edition subscription (Unlimited user license)	EB-7000	\$	\$		

*Print versions (EB-1017 and EB-2000) must include shipping for each copy ordered — see below.

2 ADD SHIPPING *(For EB-1017 and EB-2000 only - add shipping for each book ordered)*

Regular Ground (Allow approximately 10-14 days after book is available)	\$35
Ground Rush (Allow approximately 5-7 days after book is available)	\$45
Air Rush 2nd Day (Allow two days after book is available)	\$75

Subtotal: \$ _____

Orders from a VA address, add 6% VA sales tax: _____

3 CHOOSE METHOD OF PAYMENT

Total Amount Due: \$ _____

- Check (made payable to **ASPPA Publications**; please allow 2-3 weeks for check processing.)
 Visa Mastercard American Express Discover

Name as it appears on card: _____

Card No.: _____ Expiration Date: _____

Authorized Signature: _____

4 PROVIDE SHIPPING INFORMATION—IMPORTANT: *If you are purchasing an online product for another person, please enter her/his information below so that she or he will receive the online access.*

(Orders cannot be shipped to P.O. Boxes) All fields are required. Please ensure you include Suite No. if applicable.

Name: _____ Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Fax: _____ Date of order: _____

E-mail: _____ Email address of online account (if different than purchaser) _____

5 SUBMIT YOUR ORDER

- **BY MAIL** | ASPPA | PO Box 34725 | Alexandria, VA 22334-0725 | **Payment must be included (please allow 2-3 weeks for check processing).**
- **BY FAX** | ASPPA | 703.516.9308 | Fax all pages of the order form. | **Credit card information must be included.**

Please review this form before submitting to ensure you have filled it out completely. Incomplete forms will be delayed.

Terms and Conditions

Single User subscription terms: Each online edition single user subscriber is issued a unique login for one person only. **Single-user licenses are not valid for more than one person. Sharing a single user license with anyone other than the main user is a breach of the Agreement Terms. View terms at <http://www.asppa-net.org/Portals/2/Users/037/37/37/eob-terms.pdf>.**

Multiple User subscription terms: Online edition concurrent user license (3, 5, 10, or unlimited) will receive access to the product through their MyASPPA account shortly after purchase. **Multi-user licenses apply to the company; users tied to the license-holding company will automatically receive access. Users must create an ASPPA account to receive access if they do not have one already. Creating an account is free and you do not need to be an ASPPA member.**

Each online edition purchase is for 12 full months of online access starting from date of account activation. For example, if you have online access expiring in April 2017, renewing your current subscription now means your current login will be valid through April 2018.

ORDERS

Online Edition purchasers (EB-3000, EB-4000, EB-5000, EB-6000 & EB-7000) of *The ERISA Outline Book Online Edition* will receive access to the product from their MyASPPA account shortly after purchase. Access to the online edition will be available for one year (365 days) from the date the account was activated unless the subscription is renewed.

SHIPPING (applies to EB-1017 and EB-2000 only)

Customers must allow two to three weeks for shipping unless rush options are indicated on this order form. Air Rush 2nd Day orders are shipped 2nd day delivery. Overnight shipping is available for a total of two times Air Rush 2nd Day total. International shipping is available. Delivery time will depend on country of destination and courier service. Shipping fee will be 20% of the order total.

RETURNS

Online editions are non-refundable once online access has been granted. The print editions (EB-1016 and EB-2000) may be returned for a refund minus a 10% restocking fee within 30 days of purchase provided the condition is unused; customer pays shipping on returns unless product is defective. Refunds are issued only after receipt of items in the ASPPA office and the condition of the item(s) has been confirmed. Shipping costs are not refunded.

QUESTIONS:

Contact ASPPA Customer Care at customercare@asppa-net.org.

